House Sitter Preparation Check List

Date we leave:
Date we return:
House Sitter arrival:
House Sitter departure:

HOUSE SITTER BOOKED AND CONFIRMED

TWO FORMS OF COMMUNICATION

DATES, ARRIVAL, ADDRESS AND/OR MEETING PLACE

This is a template for you to use to make your house sitter(s) feel welcome, comfortable and their stay enjoyable. Your house sitter(s) may not be from your city, state or even country and while they will be used to getting established and making them selves at home, here are some guidelines for some basics, and extra touches. Feel free to add to this list or write your self reminders in the middle section.

PREPARE THEIR SPACE, IF A COUPLE SET UP FOR TWO

Clean the house sitters bedroom, bathroom, and the kitchen
Check that there's no hair, dust, or mold on surfaces and floors
Provide fresh linens/sheets and towels
Clear trash, food, and leftover items in the fridge
Provide space in the closet, bathroom and kitchen for their items
TIPS
Give yourself a day to do this before their arrival
Leave plenty of cleaning supplies
Toiletries are a nice touch

Some documents to collect and keep for your house sitter:

- Local emergency contacts
- Local area map of essential services
- Local public transport
- Regional public transport
- Local Council waste disposal schedule & guide
- Local parks and walking trails
- Local tourist attractions
- Special extreme weather advice
- Apartment & building rules
- Local gym schedule

THE PETS:

Plenty of pet food, your animals favourite treats, clean bedding and grooming tools, grooming supplies, leash and harness, carry cage.

A map with favorite walks, beaches and parks, or better still time to show the sitter where these are.

THE VETS:

A map with the location and show the sitter where your Vet is. Advise the Vet that you are going out of town and you have a house sitter caring for your animals.

FRIENDS & NEIGHBOURS:

Tell some friends and all of your neighbours you are going away and you have a house sitter and ask at least two to be a contact person.

HOME AND GARDEN:

There should be no outstanding maintenance concerns, and the property should be able to be fully secured.

MAINTENANCE CONTRACTOR:

Advise them that you have provided their details and they are authorised to perform work required in your absence and make payment arrangements.